

**Lansdowne Borough Council  
General Meeting**

**March 18, 2020**

**UNAPPROVED MINUTES**

The Lansdowne Borough Council General Meeting was held on Wednesday, March 18, 2020, at 7:00 p.m. in Borough Hall.

Mayor Campuzano led the meeting with the Pledge of Allegiance. The Mayor asked for a moment of silence to remember the world wide victims of the Coronavirus-19 and to reflect on how we are handling the situation.

Council members present: President Hover, Ms. Byrne, Ms. English, Mr. Holt (via telephone), Ms. James and Ms. Taylor. Excused: Mr. Schleigh, Borough Secretary Henry. Absent: Ms. James, Borough Solicitor Scott and Fire Company representative. Carl Ewald, Esq. sat in for Mr. Scott. Also present: Borough Manager Totaro, Mayor Campuzano and Police Chief Donegan.

The televised meeting will be aired at 7:00 p.m. the following Monday on RCN channel 52, Comcast channel 5 and Verizon channel 44.

**Approval of agenda:** President Hover announced that due to the circumstances with the Coronavirus-19, the agenda would be amended to include only pertinent information for tonight's meeting. Mr. Holt moved to approve the agenda as amended. Ms. English seconded. Vote: unanimous.

**Approval of Minutes:** Ms. Byrne moved to approve the February 19, 2020 General Meeting minutes. Ms. English seconded. Vote: unanimous.

**Announcements and Presentations:** The Mayor had no items.

**Treasurer's Report** - Mr. Totaro submitted the Treasurer's report ending 2/28/2020 as follows:

General Fund: beginning balance - \$793,851; ending balance \$385,014.

Sewer Fund: beginning balance - \$1,192,271; ending balance \$1,294,221.

Liquid Fuels Fund: beginning balance - \$789,699; ending balance \$791,862.

Non-Uniform Pension Fund: beginning balance - \$3,549,495; ending balance \$3,403,391.

Police Pension Fund: beginning balance - \$10,301,696; ending balance \$9,571,498.

**Mayor's Report** – The Mayor reported that last Friday he issued a Declaration of Emergency for Lansdowne that entitles the borough to additional Federal funding and other items of note. In this regard the Mayor also met twice with President Hover, Councilwoman Taylor, Chief Donegan, Fire Representative, Fire Marshall Young and Mr. Totaro. He thanked them all for their input during this crisis. The Mayor reported the following borough closings: Borough Hall, 2020 House, all borough parks, the library and 20<sup>th</sup> Century Club. The Police and Fire Departments are operating normally with the requisite precautions in place. The Mayor is also working on updating the Emergency Operations Plan with Fire Marshall Young. The Mayor also thanked Councilwoman Taylor for her help in this

matter. The Mayor will meet each week with the aforementioned group, noting that Social Media needs to be used more to assure residents of everything being done to ensure their safety.

**President's Report** – President Hover reiterated Mayor Campuzano's comments about the virus crisis, adding that he was keeping in close touch with State Senator and County representatives to assure safety as much as possible. President Hover thanked Chief Donegan and Tom Young for their input on this matter.

President Hover commented this is an unprecedented and unique time we are now living through but by working together we will get through it. We should also check on our neighbors as well.

**Old Business:**

**1. LEDC Agreement** - President Hover indicated this was informational only and the LEDC has received a draft for their review and further negotiations.

**New Business:** No items.

**Visitors:** There was no visitor comment.

**Action Items:**

1. Ms. English moved to pay the bills for the period. Ms. Byrne seconded. Vote: unanimous.
2. Mr. Hover moved to adopt Resolution 2020-07 declaring emergency associated with Coronavirus-19. Ms. Taylor seconded. Vote: unanimous.
3. Ms. English moved to reject bids for the Lansdowne Avenue crosswalk. Ms. Byrne seconded. The Mayor asked how many bids had been received. Mr. Totaro only one and it was too high. Vote: unanimous.
4. Ms. English moved to enter easement agreement with Mr. Harold and Francine Johnson for sewer work. Ms. Taylor seconded. **Discussion:** Mr. Totaro indicated this involved sewer work being performed behind a residence along Marlyn Park. The owners have signed a \$200 easement for the work can be completed. Vote: unanimous.
5. Ms. English moved to appoint Kevin Matson of Lighthouse Engineers as Borough Engineer. Ms. Byrne seconded. **Discussion:** Mr. Holt indicated that Lighthouse was the best pick as they are serious about their engineering work and are a high quality company. Vote: unanimous.
6. Ms. Byrne moved to appoint Erica Harney to the Lansdowne Arts Board for a term expiring 3/18/2024. Ms. English seconded. Vote: unanimous.
7. Mr. Hover moved to approve Certificate of Appropriateness for signage at 32 East Baltimore Avenue. Ms. English seconded. Vote: unanimous.
8. Mr. Hover moved to approve Certificate of Appropriateness for signage at 32 South Lansdowne Avenue. Ms. English seconded. Vote: unanimous.
9. Mr. Hover moved to reappoint Gloria Carpenter to the Historical Architectural Review Board for a three year term expiring 1/24/2023. Ms. Byrne seconded. Vote: unanimous.
10. Ms. Taylor moved to promote Officer Michael Kester to Class A Patrolman effective 3/17/2020. Ms. English seconded. Vote: unanimous.

**Executive Session** – No items for executive session.

Ms. English asked if the deadline for paying borough real estate taxes would be extended in light of the virus pandemic, noting that April 1 is the deadline to receive the 2% discount. Mr. Ewald commented it could be extended by 30 days if so desired. Borough Council reached a unanimous consensus on this point.

**Ms. English moved to extend the discount date for paying borough taxes by 30 days to May 2, 2020 instead of April 1, 2020. Ms. Byrne seconded. Vote: unanimous.**

**Adjourn** –Ms. English moved to adjourn the meeting. Mr. Holt seconded. Vote: unanimous. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Barbara Ann Henry  
Borough Secretary