



Borough of Lansdowne

12 East Baltimore Avenue
Lansdowne, PA 19050
(610) 623-7300
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www.lansdowneborough.com

Anthony Campuzano
Mayor

Craig Totaro
Borough Manager

June 05,2020

To: Realtors, Agents, and Property Owners

Dear Applicant:

Until further notice Use and Occupancy Certificates (“U&O”) shall be processed electronically or via hard mail.

Visit our portal at: <https://www.lansdowneborough.com/270/Selling-a-house-or-business>

You can apply for and pay for U & O resale certificates online.

Hard copy Applications and support documentation shall be sent to codes@lansdowneborough.com

Payments should be inform of Check or Money Order and sent to the Borough via US Mail. As applicable, support documentation shall include photos of :

- Relative sampling of room conditions and exterior house conditions.
- Life safety systems-Fire Alarm Sprinkler/standpipe systems.
- Smoke detectors.
- Electrical circuit panels and subpanels or fuse boxes.
- Electrical service entrance cable.
- Water heater pressure temperature releif valve extension pipe

All curbing and public sidewalks

Applications shall make every effort to present the above and/or other evidence of conditions available to the Borough additional photos and or other documentation or a Virtual inspection may be requested.

Upon issuance U&O shall state the basis (photo, affidavit, other support documentation) on which evaluation was conducted.